
OCCUPATIONAL SAFETY AND HEALTH MANAGEMENT SYSTEM

The **Occupational and Health System (OHS) management system** is a framework, a set of guidelines or tools that help those responsible manage health and safety in the workplace methodically. The system includes multiple policies and procedures designed to reduce accidents, incidents, illness and danger to employees.

OHS management systems come in all shapes and sizes and can take a variety of formats. The most common options include:

1.0 Paper-based OHS management systems

Traditional OHS management systems use handwritten or printed documents that are filed and stored. Some documents may be typed on MS Word or Excel and then printed for safekeeping. For example, many small businesses create a written document called a Safety Statement. This specifies how the business will manage OHS issues and stipulates the risk assessments and control measures needed to minimize risk at the workplace.

2.0 Electronic OHS management systems

Electronic OHS management systems can be developed in-house or purchased from third parties. They are used to store and manage files electronically and provide a user interface for staff members to find, navigate and manage the files.

3.0 Hybrid OHS management system

Many organizations use a combination of one or more of the above approaches and incorporate paper-based, online, offline, and cloud-based solutions to satisfy their OHS management needs.

Regardless of type, all OHS management systems have the following key elements:

- 1) Policy and Commitment
- 2) Planning
- 3) Implementation and operation
- 4) Measuring performance
- 5) Auditing and reviewing performance

We are using the paper-based management system (Tanzania Renewable Energy Association - TAREA).

The following is the checklist for the organization's compliance.

Lake Victoria Zone Branch

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Workplace name:

Registration number:

No	OSHA Requirement	Date Performed	Status	Report in file
01	Re-registration if needed			
02	Current compliance (Number and validity)			
03	Inspection flash report			
04	General inspection checklist			
05	Hygiene inspection checklist			
06	Medical surveillance			
07	Electrical Inspection			
08	Plant inspection (if applicable)			
09	Occupational Health and Safety Policy			
10	Risk assessment report			
11	The committee and the representatives			
12	First Aid and trained first aiders			
13	Action plan form for the occupier			



Eng. Prosper Magali
Chairperson

Date: 1st July 2023